



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

**COUNCILLORS' BULLETIN – ISSUE DATE 6 SEPTEMBER
2001**

CONTENTS

1. Minutes of the Cabinet meeting on 30th August 2001

- 1) Apologies
- 2) Minutes
- 3) Declarations of Interest
- 4) Members' Allowances Scheme
- 5) Heathfield, Land West of Kingsway and Woburn Place, **Thriplow Heathfield**
- 6) South Cambridgeshire local plan: Papworth Everard
- 7) Consultation draft of development brief for Welch's site, **Stapleford/Great Shelford**
- 8) Cambridge city local plan: issues report 2001
- 9) South Cambridgeshire primary care group, moving to primary care trust status
- 10) ICT Partnering Project
- 11) Delay in move of Environmental Health to **Oakington**
- 12) Cabinet visit to **Cambourne**

2. Portfolio Holder Decisions

- 1) Portfolio Holder for Environmental Health. Minutes of meeting of 30th August 2001 attached
 - Refuse and Street Cleansing Service
 - Environmental Health performance against 2000/2001 targets
 - Appointment of proper officer
- 2) Portfolio Holder for Planning
 - City of Cambridge Traffic Orders re. Disabled Persons Parking

3. Information items

- 1) Historic Building Grants for August.

Grants Offered

G/11/01 33 Angle End Great **Wilbraham** - £734 (10%) - Mr & Mrs J S Hinchley - for re-thatching re-ridging rewiring the longstraw thatched roof

Grants recovered or not paid

BC/1/99 Rivendell House South End **Bassingbourn** - £287.56

(recovered on sale)

- G/18/00 32 The Green **Steeple Morden** - £47 (works not in accordance with grant offer)
- G/20/00 Brook Cottage Kingston Road **Great Eversden** - £158 (works not in accordance with grant offer)

- 2) Environmental Health Performance Against 2000/2001 Targets
- 3) Planned Maintenance Programme 2001-2002
- 4) Housing Performance Indicators April – June 2001 - hard copy being sent to all Members.
- 5) Council Meeting – 27th September 2001

In view of the need for presentations on office accommodation and to allow time for proper debate, the Chairman and Leader have agreed that the Council meeting on the 27th September will start at 10.00 a.m. and continue all day, with lunch being provided. Office accommodation will be discussed in the morning session, and will be taken in private because of the potential commercial sensitivities.

It is appreciated that that week will be particularly arduous for Members and our apologies are given, but there appears to be little alternative if all the necessary decisions are to be made.

You are therefore asked to reserve the morning as well as the afternoon of the 27th in you diary. Please inform Susan May (01223 443016 or e-mail susan.may@scambs.gov.uk) if you are unable to attend.

- 6) **Cambourne** Quarterly Update

Call in arrangements

Any executive decision recorded in this bulletin may be called in for review by the relevant Select Committee, either by the Chairman of that Select Committee or by any five other Councillors. The Committee Manager must be notified of any call in by **13 September 2001**. All decisions not called in by this date will be implemented.

The call in procedure is set out in full in Part 4 of the Council's constitution, 'Select Committee Procedure Rules', paragraph 16.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

ENVIRONMENTAL HEALTH PORTFOLIO HOLDER

At a meeting held at South Cambridgeshire Hall, Cambridge on Thursday 30th August 2001
at 1.00pm.

PRESENT: Councillor CC Barker Portfolio Holder, Environmental Health
 Councillor Mrs DSK Spink Leader of the Council
 Dale Robinson Chief Environmental Health Officer

1. OPENING COMMENTS

- 1.1 DSR introduced the agenda. The first two items – Minutes of previous meeting and Matters Arising – would be standing items, but were obviously redundant for this first formal meeting with the Portfolio Holder

2. CONFIDENTIAL ITEM – REFUSE AND STREET CLEANSING SERVICE

- 2.1 At its final meeting on 10th April 2001, the Environmental Services and Health Committee considered a progress report on the performance of the refuse and street cleansing service during the six-month period from September 2000 to February 2001 (Minute 16 refers). The Committee resolved:

- “(1) that Commercial Services be put on six months’ notice requiring substantial improvements in the street cleansing and litter picking service;*
- (2) that targets for each part of the cleansing service be agreed and achieved over this period;*
- (3) that failure to meet these targets will result in a recommendation to re-tender the street cleansing element of the current contract; and*
- (4) that a further, interim, performance report be prepared for the period April to June 2001”*

Those present considered a report representing the three-month interim report requested in Resolution no. (4).

It was noted that the refuse collection service continues to improve.

- 2.2 DSR welcomed that management changes made by the contractor had resulted in a number of improvements being made in the street cleansing service provided. Following the meeting in April, revised performance targets had been agreed and, in some cases, these had been relatively strict. In the main, these targets had all been met. The Contractor had also made extra resources available.
- 2.3 However, DSR was still concerned with the *quality* of some of the work being carried out. This was particularly evident in the case of street sweeping. The

Department would continue to conduct unannounced inspections in order to monitor the situation, and encourage further improvements, (particularly in the quality of the work) where needed. The Portfolio Holder

- RESOLVED**
- (1) that the interim report prepared by the Chief Environmental Health Officer be noted;
 - (2) that the Council should continue to monitor the situation closely, with particular reference to the quality of the service;
 - (3) that a further performance report for the period July - September be presented to the Portfolio Holder in October 2001; and
 - (4) that no report for Cabinet be prepared for the time being.

DSR

3. ENVIRONMENTAL HEALTH PERFORMANCE AGAINST 2000/2001 TARGETS

- 3.1 DSR referred briefly to the performance targets for the department that had been set, previously, by the Environmental Services and Health Committee. He highlighted a number of Indicators contained within an Appendix to the report.
- 3.2 Among the Best Value targets, BV84 (waste collected) and BV88 (missed collections) were extremely encouraging, given that the targets set had been difficult.
- 3.3 DSR observed that, of the 35 targets set by the Environmental Services and Health Committee, the department had achieved 86% of them. The Portfolio Holder and Leader congratulated the department on the performance.

- RESOLVED**
- (1) that, because street cleansing is such a high profile service, BV89 (% of people satisfied with cleanliness standards) and ACE1 (% of highways that are either of a high or acceptable standard of cleanliness) be monitored closely over the coming few months to ensure improvement continues;
 - (2) that, because the dry recyclable kerbside collection scheme is such a high profile service, it should be monitored closely over the coming few months to ensure improvement continues; and
 - (3) that there is no need to present a formal report to Cabinet at this stage.

4. APPOINTMENT OF PROPER OFFICER

- 4.1 The Portfolio Holder noted that Dr. Bernadette Nazareth had been appointed

by Cambridge Health Authority to act as the designated Proper Officer for the purposes of a number of statutory functions undertaken by South Cambridgeshire District Council.

RESOLVED: that Dr Bernadette Nazareth is appointed as Proper Officer

5. FOUR MONTH ROLLING PROGRAMME

5.1 The Portfolio Holder noted the Cabinet's four-month forward programme, dated 3rd September 2001.

5.2 He highlighted the following points:

- *Policy on charging for housing of stray dogs*

This related to discussion being held over the future role of Wood Green Animal Shelters continuing to provide a kennelling service for the Council. In future the Council would need to set the fees for the collection of strays.

The Portfolio Holder agreed that the Council should impose a small "on cost" to compensate for instances where it was not possible to recover fees. The Portfolio Holder also highlighted the importance for the Cabinet to consider exempting certain individuals, such as Old Age Pensioners and those in receipt of Benefit, from the duty to reimburse kennelling fees to the Council, subject to suitable arrangements to discourage such people from allowing their dogs to stray in the future.

- *Infrastructure charge for drainage works*

This related to a pending Council policy.

5.3 The Portfolio Holder observed that there were no other issues in this forward programme, specific to Environmental Health.

6. UPDATE ON SERVICE CHANGES FOR ABANDONED VEHICLES

6.1 At present, it takes about eight weeks to remove an abandoned vehicle. This is because of the legal procedures, which have to be followed, and the impact of data protection, restricting access to the names and addresses of registered owners. DSR said that, with the advent of new technology and revised protocols, the Council's aim was to reduce this turnaround to four weeks, or thereabouts. A report on this subject was being presented to the Cambridgeshire Councils' Association on 5th September 2001.

6.2 DSR expressed the hope that co-operation between local authorities and the police would now improve. Presently, the Council had to go through a time consuming process to obtain ownership details from the DVLA in Swansea. The police would not usually divulge that same information from their national computer. They had now agreed to provide the information in circumstances where an abandoned vehicle presented a danger to the general public. In such a case, details were being provided within hours of it being requested.

6.3 A new electronic link, had been established with the DVLA, which should ensure that ownership details, where available, were passed on to the Department within 36 hours of them first being requested.

6.4 The Portfolio Holder noted the following points:

- the need to regularise the respective responsibilities of local authorities and the police
- the existence of legislation and codes of practice
- financial arrangements with Cambridgeshire County Council
- the need to enhance the information made available to the public
- the "End of Life" vehicle Directive passed by the European Union
- joint working with regard to disposal

6.5 DSR said that the Department had an abandoned vehicle performance target which could be monitored and presented to the PFH twice per year.

6.6 The Portfolio Holder noted the position with approval. Consideration should be given to publishing an "Abandoned Vehicles Protocol" in a forthcoming issue of the *South Cambridgeshire Magazine*.

7. ENVIRONMENTAL HEALTH MOVE TO OAKINGTON

7.1 This issue had been discussed in Cabinet earlier in the day. The item was not discussed further at this meeting.

8. ANY OTHER BUSINESS

8.1 DSR updated the Portfolio Holder with developments of an environmental health nature at Litlington. The Department would be conducting a full-scale investigation, including research on the possible presence there of injurious plants and contaminated land, and would then assess what further action was necessary.

9. NEXT MEETING

9.1 The next formal meeting with the Portfolio Holder would take place at 11.00am on Thursday 27th September, 2001.

Environmental Health –2000/01 Performance Against Indicators/Targets

Code	Environmental Health Indicators	2000/01 Target	First Six Months Performance	Actual Year End performance	Target Achieved?	Comments
	Best Value Performance Indicators					
BV62	Proportion of unfit private sector dwellings made fit or demolished as a direct result of LA action.	To establish arrangements to collect data against this indicator in 2000/01	Arrangements in place and working as at September 2000.	0.27%	☺	Arrangements in place and working as at September 2000.
BV81	Has the Council completed a full review and assessment of air quality in its area, including consultation with statutory consultees, in order to determine whether or not an AQMA has to be designated	To complete the review and publish results, together with information to the public by the end of 2000	Review completed and report published and accepted by DETR.	Yes	☺	Consultation completed in October. Findings adopted in December and formally adopted by Members. No AQMA designated.
BV 82a	Total Tonnage of household waste arisings - % recycled	9.7%	8.9%	10.0%	☺	Phase one of Kerbside recycling for approximately 11,000 homes began at beginning of October Figure in 99/00 was 8.9%
BV 82b	Total tonnage of household waste arisings - % composted (Excluding home composting)	Not set individually Council has set target of 25% recycled or	0.1%	0.1%	-	Home composting is not included within this indicator. Approximately 1500 free home composting bins have

		composted by 2005				been delivered to residents.
BV84	Kg of household waste collected per head	298Kg	148Kg	297Kg	😊	The Council has a waste minimisation target of reducing waste by 4,500 tonnes (or about 33Kg per head) by 2005. 99/00 figure was 290Kg
BV85	The cost per km of keeping relevant land for which the LA is responsible clear of litter and refuse.	To collect data on new indicator (SCDC cost very low compared to other authorities)	Discussions ongoing with DETR	Data being collected via locally accepted system.	😊	No guidance has been forthcoming from DETR. Collecting the data to the current definition would be very resource intensive; therefore we have adopted the system being applied locally by the other LA's.
BV86	Cost of waste collection per household	£26.44 (including recycling)	£26.44 (including recycling)	£25.46 (including recycling)	😊	Rear step riding ceased in September 2000 these costs were factored into the revised Budget estimates. Cost in 99/00 was £24.24
BV88	Number of collections missed per 100,000 collections of household waste	135	135	88	😊	The cessation of step riding in September lead to a drop on the previous month's service, which has dramatically improved. Figure in 99/00 was 425.

BV89	% of people satisfied with cleanliness standards	To carry out a customer survey in September in accordance with Government guidelines	Market research company recruited to carry out survey in September	67.7%	😊	Although the target was achieved the level of satisfaction was not as high as we would have liked. Committee was informed of the Contractors poor performance in this area and appropriate action instigated to secure substantial improvements.
BV90	% of people satisfied with recycling facilities and household waste collection	<u>To carry out a customer survey in September in accordance with Government guidelines</u>	Market research company recruited to carry out survey in September	Refuse Collection 94% Recycling Facilities 58%	😊	Poor satisfaction levels for recycling will hopefully rise substantially in the future with the introduction of the District wide Kerbside collections.
BV91	% of people served by a kerbside collection of recyclable or within 1Km of a recycling centre.	92%	85%	85%	😞	Kerbside scheme introduced in October increased the first six months percentage close to target figure. (District wide scheme in 2001). Removal of banks at Caldecote and Over was unexpected and lead to the failure in meeting the target.
	<u>Audit Commission</u>					

	<u>Performance Indicators</u>					
ACE1	% of highways that are either of a high or acceptable standard of cleanliness	To obtain performance data against the indicator	Performance data being obtained via random monthly samples	83%	😊	Data is being obtained hence the target has been achieved. The results indicate room for improvements on cleanliness of highways. The increase in sweeping already agreed and the action taken as detailed in BV89 comments should improve the percentage
ACE2	The average time to remove flytipped waste	5 Days	3.5 days	5 days	😊	Further improvements will occur following improved recording systems and target monitoring of the Contractor. Average time in 99/00 was 7.5 days.
ACH1	The % of food premises inspections that should have been carried out that were carried out for: (a) High Risk Premises (b) Other Premises	High risk 98% Other risk 80%	High Risk 100% Other Risk 100%	High Risk 100% Other risk 98%	😊	Staff performance in this area was excellent. This may be difficult to maintain, as more time has to be spent on documentation and procedural issues from the Food Standards Agency. Figures in 99/00 were high risk 99%, other risk 93%.
ACD1	Does the Authority promote home composting by making available composting equipment	Yes	Yes 1400	Yes 1500	😊	889 subsidised compost bins were sold in 99/00.

	to all relevant dwellings?		delivered	delivered		
ACJ7	Net spending per head on Environmental Health and consumer protection	£6.89	£5.89	£5.58	😊	Figure in 99/00 was £4.77.
	<u>EH – Local Indicators (included in performance Plan)</u>					
SC34	To respond to 90% of complaints within 4 working days and by the end of the year 2000 to have improved this response by achieving 90% within 3 working days	Included in Indicator	4 day 96.6% 3 day 95.7%	4 day 97% 3 day 96%	😊	
SC35	To commence investigation of 100% of infectious disease/food poisoning notifications within 24hours of receipt.	Included in Indicator	98.9%	97%	😞	7 out of 227 infectious disease investigation reports held on the old IT system have been lost from the system and therefore been considered as failures. Officer diaries and other logs held suggest these 7 were actually completed.
SC36	To commence investigation of 90% of reportable accidents under the Health & Safety at Work Act within 24 hours of notification.	Included in Indicator	100%	100%	😊	
SC37	By the end of December 2000 to achieve a 20% reduction in the number of food premises hazard rated A and a 10% reduction in the number hazard rated B.	Included in Indicator	Not available	66% reduction in A rated 38% reduction in	😊	As at 1 st April 2000, 24 'A' rated premises were registered. Following inspection of these 16 were re-rated to 'B's. Likewise of the 142 B

				B rated		rated premises 54 were re-rated to lower risk ratings following inspection and enforcement work by officers.
SC38	By the end of the year 2000 to identify 25 of the highest risk warehouses and achieve a reduction in the HSE hazard scoring system within 80% of those premises	Included in Indicator	25 identified and reduction in rating achieved within 96%	25 identified and reduction in rating achieved within 96%	😊	Target achieved campaign completed.
SC33	By the end of March 2001 to have increased the percentage of missed refuse collections put right by the next working day from 81% to 95%	Included in Indicator 95%	99.7%	99.5%	😊	A substantial improvement on the 99/00 figure of 80%
SC39	Licensing: to determine 100% of all licence applications and advise applicants prior to the relevant event or activity where all appropriate documentation and consultation responses are provided in accordance with requirements.	Included in Indicator	98%	97%	😞	Failure of a difficult target by a small percentage. Licensing definition in this indicator does not include animal welfare or Butcher shops licensing.
SC40	Licensing: to review current policies, procedures and information systems and consider recommendations for improvements and appropriate performance indicators for 2001/2.	Included in Indicator	Work in progress	Reviews carried out and reported to Committee.	😊	
SC41	Licensing: to review inspection and enforcement strategies by	Included in	Work in	Review carried out	😊	

	the 31 st March 2001	Indicator	progress	and reported to Committee on 10/4/01		
	<i>Environmental Health Standards/Targets not included in Performance Plan</i>					
EH-1	To ensure by the end of March 2001 85% of customers received a full explanation of the outcome of their complaint/enquiry within 7 working days of the investigation being completed.	Included in Indicator	99%	99%	😊	
EH-2	End of Sept 2000 ensure 30% of food catering premises within the District have a risk assessment system to meet the requirements of the legislation	Included in Indicator	Data being collated	35%	😊	Target achieved
EH-3	In the year 2000/01 to increase the number of persons trained in basic food hygiene by 25% on the number trained in 1998/99	Included in Indicator	84 persons trained	159 persons trained	😊	Target required at least 79 persons to be trained.
EH-4	By the end of the year 2000 to ensure that more than 95% of Private Water Supplies sampled pass bacteriological standards	Included in Indicator	96%	95%	😊	The wet weather made it more difficult to achieve the target.
EH-5	By the end of the year 2000 to have identified and inspected all known skin piercers within the District to improve standards of hygiene and reduce the risk of infection and disease.	Included in Indicator	All identified and inspected	All identified and inspected	😊	All have been identified and inspected which has resulted in improved hygiene standards within most premises.
EH-6	By the end of the year 2000 to				😊	3 Premises required

	have identified the highest risk swimming pools and achieve a reduction in the HSE hazard scoring system within 80% of those premises.	Included in Indicator	All identified and inspections carried out	All 10 inspected and hazard rating updated.		improvement works, which have been carried out including CCTV, lighting, supervision, and textured flooring.
EH-7	By the end of the year 2000 to ensure that 85% of pest control treatments are carried out within 4 working days of the request being made.	Included in Indicator	57%	55%	☹️	This particularly poor performance was considered within the Best Value review of the service and resultant improvement plan should lead to improvements in this area.
EH-8	By the end of July 2000 to ensure that 95% of Authorisations under Part 1 of the Environmental Protection Act issued before the end of 1996 have been reviewed and revised to take account of changes in standards/technology, with the aim of stabilising/improving on the pollution releases to atmosphere from these processes.	Included in Indicator	100% Target achieved	100% Target achieved	😊	
EH-9	By the end of the year 2000 ensure that 90% of Authorised processes under Part 1 of the EPA 1990 have been inspected twice for compliance with conditions with the specific aim of stabilising/ improving on the	Included in Indicator	62%	83%	☹️	Priority was given to ensuring further work was carried out in this area in the second half of the financial year leading to the improvement reported. Operational arrangement

	emissions to atmosphere.					changes have been made in 2001/02 to ensure target is met.
EH-10	To be a lead player in the development of the joint municipal waste management strategy for Cambridgeshire	Included in Indicator	Target Achieved	Target Achieved	☺	CCA waste Members and SCDC representation on each officer-working group.

Key **BV = Best Value Indicator**
AC = Audit Commission Indicator
SC = Local Indicator included within SCDC BV Performance Plan
EH = Departmental Performance Indicator

☺ = Target achieved
☹ = Target not achieved

Portfolios	Planning	
Subject Matter	City of Cambridge Traffic Orders	
Date	29 th August 2001	
Place	South Cambridgeshire Hall	
Time	9.45am	
Present	Councillor...S Kime Chief Officer..... Other Officer(s)...Michael Monk, Principal Development Plan Officer.....	
Consultation		
Record below all parties consulted in relation to the decision		
None		
Final Decision	Reason(s)	
To		
Raise no objection to City of Cambridge Area B (Consolidation Order) re. disabled persons parking place o/s 29 Harvey Goodwin Avenue.	No adverse impact on SCDC's residents.	
To		
Raise no objection to City of Cambridge Area E (Consolidation Order) re. provision of disabled persons parking space o/s 145 Catharine Street and 275 Mill Road.	No adverse impact on SCDC's residents.	

Planned Maintenance Program 2001/2002

CYCLICAL WORKS

Contract	Contractor	Contract Sum	V/O's	Total	Total Paid	Out-standing	Comments
Cyclical 1 Gt Abington	DLO	25,747	-6,142	19,605	15,967	3,638	Contract Let
Cyclical 2 Girton	Borras	104,849	-19,707	85,142	45,209	39,933	Contract Let
Cyclical 3 Caxton, Fen Drayton, Coninton, Knapwell	DLO	92,407	-21,340	71,067	26,337	44,730	Contract Let
Cyclical 4 Fowlmere Lt Shelford	Borras	69,298	-9,305	59,993		59,933	Contract Let
Cyclical 5 Coton, Granchester	Murfitt	165,243		165,243		165,243	Contract not yet showing on Orchard
Cyclical 6 Swavesey Longstanton	DLO	56,450		56,450		56,450	Contract not yet showing on Orchard
Cyclical 7 Willingham	Murfitt	279,178		279,178		279,178	Contract not yet showing on Orchard
Total		793,172	-56,494	736,678	87,513	649,105	

OTHER CONTRACTS

Contract	Contractor	Contract Sum	V/O's	Total	Total Paid	Out-standing	Comments
PVCu Windows 2 Various Villages	Asset	528,150	-2,457	525,693	124,514	401,179	Outstanding installation of PVCu windows.
Gas Heating 12 Various Villages	Watret	135,098	-23,586	111,512		111,512	Heating Replacement Contract
Gas Heating Hsg Orders	Rule and Parker	80,000		80,000		80,000	Heating Replacement ordered on an individual quotes basis
Rewiring	Riggall and Hawksworth	11,000		11,000		11,000	Full budget expected to be spent
Re Roofing 4 Girton	Camtile	79,268	-15,370	63,898	19,663	44,235	Re-roofing variations will reduce potential overspend
Re Roofing 5 Willingham	Camtile	142,417	-11,778	130,639		130,639	
Re Roofing 6 Newton, Whittlesford Shelford	Lodge	102,854	-13,145	89,709	1,187	88,522	
Security Lighting	Cocksedge	20,000	+1,117	21,117		21,117	Full budget expected to be spent
Internal Decs	CLC	32,656		32,656		32,656	Full budget expected to be spent
Total		1,131,443	-65,219	1,066,224	145,364	920,860	

REFURBSHMENT CONTRACTS

Contract	Contractor	Village Location	Number of Properties	Contract Sum	Comments
East Area	Murfitts	Histon	1	1,740,727	Contract Tendered and Let
		Linton	1		
		Fen Ditton	1		
		Study Camps	1		
		Girton	1		
		Hildersham	4		
West Area	DLO	Bourn	2	26,470	Contract Tendered
	John Dalton	Barton	2	27,760	Contract Tendered
	Graham Construction	Lt Eversden	3	102,000	Work serialised on the basis of prices for Gamlingay 2000/2001
		Orwell	1		
	Ian Sharpe	Willingham	1	24,336	Work serialised on the basis of prices for Willingham 2000/2001
		Croydon	1		Refurbishment works to be let
		Dry Drayton	1		
South Area	Borras	Meldreth	1	111,444	Work serialised on the basis of prices for refurb works 2000/2001
		Sawston	2		
		Foxton	1		Refurbishment works to be let
		Meldreth	1		
Totals			21	2,032,737	

NON-TRADITIONAL PROPERTIES

Non Traditional Properties	Borras	Balsham	2	30,000	Work Complete
		Gt Shelford	1	15,000	Work Complete
		Gamlingay	1	53,172	Work in Progress
		Gt Shelford	1	37,000	Not Started Work
		Linton	1	28,915	Work Complete
		Sawston	1	19,205	Work in Progress
		Meldreth	1	10,552	Work in Progress
		Impington	1		Investigative work underway
	Graham Construction	Gamlingay	4		Not Started Work
	No Contractor	Gt Shelford	2		Work not Let
Totals			4	193,844	

D/102 – CAMBOURNE
QUARTERLY UPDATE FOR INFORMATION

BACKGROUND

The first residents moved into Cambourne in August 1999, and by mid August 431 houses were occupied.

Planning permission has now been granted for 902 homes.

Housing

At Great Cambourne, work is continuing on several sites. The second site of low cost housing has now been completed, and all the houses and flats on this site are now occupied. The first site of rented housing, consisting of 20 homes, has now been given Planning Permission.

At Lower Cambourne, five sites consisting of 343 homes have now been given Planning Permission, and negotiations over a further two sites providing 31 low cost and 22 rented homes, are continuing.

Business Park

Construction of phase two of the Business Park is continuing, together with landscaping and infrastructure within the site.

Infrastructure

The construction of the northern arm of the Caxton by-pass is continuing, anticipated to finish in the autumn.

Village centre / High Street

The application for the first retail and office units in the centre of Cambourne is being presented to Planning Committee today.

Negotiations are continuing to take place with the applicant over the siting and access to the proposed foodstore. The operator has been officially announced as Morrisons.

Community facilities / Services

The Management Liaison Committee last met on 17th July. A third resident has been elected onto this body.

The second children's play area was completed at the end of July, and the Eco-park and part of the Country park are now open to the public.